

MEETING ROOM PRICING

Facility Hire / Catering	Hire Prices (per hour / per unit / per person)
Rowan Suite	£100.00+Vat first hour, £50.00+Vat per hour thereafter
President Suite	£80.00+Vat first hour, £40.00+Vat per hour thereafter
Projector hire & screen	£50.00+Vat per unit
Flip chart & paper	£20.00+Vat per unit
Tea/coffee (disposable)	£2.00+Vat per person
Tea/coffee (crocker)	£3.00+Vat per person
Individual biscuits	£1.00+Vat per person
Breakfast juice (disposable)	£1.00+Vat per person
Morning pastries	£2.00+Vat per person
Afternoon scones	£2.00+Vat per person
Hot steak pies	£5.00+Vat per person
Individual lunch boxes	£10.00+Vat per person

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Delegate Rate Package Prices	Room Hire plus per person rates
Rowan Suite	£450.00+Vat full day, £250.00+Vat half day
President Suite	£360.00+Vat full day, £200.00+Vat half day
Full Day Rate 9.00am-5.00pm Arrival tea, coffee, water, juice & biscuits Mid-morning tea, coffee, water, juice & pastries Buffet lunch & juice Mid afternoon tea, coffee, water, juice & scones	£26.50+Vat per person
Half Day Morning Rate 9.00am-1.00pm Arrival tea, coffee, water, juice & biscuits Mid-morning tea, coffee, water, juice & pastries Buffet lunch & juice	£21.00+Vat per person
Half Day Afternoon Rate 1.00pm-5.00pm Arrival tea, coffee, water, juice & biscuits Buffet lunch & juice Mid-afternoon tea, coffee, water, juice & scones	£21.00+Vat per person