

MEETING ROOM PRICING

Facility Hire / Catering	Hire Prices (per hour / per unit / per person)
Rowan Suite	£160.00+Vat first hour, £80.00+Vat per hour thereafter
President Suite	£140.00+Vat first hour, £70.00+Vat per hour thereafter
Projector hire & screen	£50.00+Vat per unit
Tea/coffee (disposable)	£2.00+Vat per person
Tea/coffee (crockery)	£3.00+Vat per person
Individual biscuits	£1.00+Vat per person
Breakfast juice (disposable)	£1.00+Vat per person
Morning pastries	£3.00+Vat per person
Afternoon scones	£3.00+Vat per person
Hot steak pies	£5.00+Vat per person
Selection of cold buffet platters <i>Inclusions:</i> Open platter buffet selection of 8 items: Platter of sandwiches x 4 Platter of mini buffet size sausage rolls Platter of mini buffet size veggie puff rolls Platter of chicken pakora pieces Platter of mini chicken skewers Napkins & paper plates included	£14.00+Vat per person

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Delegate Rate Package Prices	Room Hire plus per person rates
Rowan Suite	£720.00+Vat full day, £400.00+Vat half day
President Suite	£630.00+Vat full day, £350.00+Vat half day
Full Day Rate 9.00am-5.00pm Arrival tea, coffee, water, juice & biscuits Mid-morning tea, coffee, water, juice & pastries Buffet lunch & juice Mid afternoon tea, coffee, water, juice & scones	£32.50+Vat per person
Half Day Morning Rate 9.00am-1.00pm Arrival tea, coffee, water, juice & biscuits Mid-morning tea, coffee, water, juice & pastries Buffet lunch & juice	£26.00+Vat per person
Half Day Afternoon Rate 1.00pm-5.00pm Arrival tea, coffee, water, juice & biscuits Buffet lunch & juice Mid-afternoon tea, coffee, water, juice & scones	£26.00+Vat per person